

## PROJECT MANAGEMENT

**When a property project is to be undertaken, outsourcing the role to a professional Project Manager allows clients to focus resources on their core business activity.**

**The Project Manager is now considered to be a fundamental part of any development project: driving it forward, controlling costs, quality, and deadlines, and reporting to the client. The Project Manager's role increasingly encompasses less traditional responsibilities such as marketing, registration (care homes), fit-out, and establishing facilities management and maintenance contracts.**

**At Pinders, Project Managers effectively become client staff members: using their business and technical skills to protect their client's interests and lead the overall team on their behalf. Typical roles include, but are not limited to, the following:**

### **Project Management Services**

- ▶ Feasibility studies
- ▶ Develop the client brief and consultant's roles
- ▶ Appointment of other team consultants
- ▶ Site identification & acquisition
- ▶ Client reporting
- ▶ Site surveys
- ▶ Planning consent process
- ▶ Tender procedures and analysis
- ▶ Contractor appointment
  
- ▶ Project programmes
- ▶ Financial management & cash flow modelling
- ▶ Project co-ordination
- ▶ Monitoring the construction process and quality
- ▶ Contract administration
- ▶ Hand-over of building to client
- ▶ Management of snagging process

### **Project Management Fees**

Fees are dependent upon the size and scope of the individual project. To discuss your requirements and obtain a quotation please call:

**Milton Keynes Office 01908 350500**