

EMPLOYER'S AGENT

For clients who require a clearly defined project coupled with certainty of cost, Design & Build contracts are increasingly popular. These contracts can transfer cost risk to the contractor in exchange for flexibility in how the product is delivered. Appointing an Employer's Agent provides the client (the 'Employer') with a construction professional to manage the process and 'interface' with the contractor on their behalf.

Employer's Agent Services

- ▶ Agree responsibilities of the Employer, Employer's Agent and Contractor
- ▶ Identify, assess and quantify the project risks
- ▶ Document the Employer's requirements
- ▶ Appoint Planning Supervisor
- ▶ Tender the project
- ▶ Assess tenders regarding compliance with requirements
- ▶ Appraise chosen tender and advise Employer of Contractor's appointment
- ▶ Appoint Contractor and produce contract documentation

- ▶ Establish quality control process and reporting procedures
- ▶ Site visits and reports to Employer
- ▶ Contract administration
- ▶ Provide project statements and cash flow forecasts
- ▶ Assess practical completion
- ▶ Management of snagging process
- ▶ Review Health & Safety file

Employer's Agent Fees

Fees are dependent upon the size and scope of the individual project. To discuss your requirements and obtain a no obligation quotation please contact us via project@pinders.co.uk